

Core Strategy Group Minutes
Monday 28 February 2011
10am – 12noon, Pendragon room, Invicta House, Maidstone

Meeting	Core Strategy Group		
Date & Time:	28 February 2011	Meeting No:	
Meeting Place:	Pendragon room, IH	Minutes By:	Margaret Turner
Present:	Job Title:		
Angela Slaven	Director of Youth Offending and Substance Misuse		
Claire Martin	Head of Supporting People		
Joanna Wainwright	Director, Commissioning & Partnerships, CFE		
Sarah Lewis	Tonbridge Wells Borough Council (on behalf of Kevin Hetherington)		
Richard Robinson	Ashford Borough Council (on behalf of Tracey Kerly)		
Janet Walton	Tonbridge & Malling Borough Council		
Amber Christou	Swale Borough Council		
Bob Porter	Shepway District Council		
Gavin Missons	Sevenoaks District Council (on behalf of Pat Smith)		
Wale Adetoro	Gravesham Borough Council		
Peter Dosad	Dartford Borough Council		
Gary Peskett	Canterbury City Council		
Hud Manuel	Finance Manager		
Paul Whitfield	Dover District Council		
Howard Cohn	Kent Probation		
Tanya Wenham	Thanet District Council		
Margaret Howard	Director of Operations, KASS		
Sue Gratton	Eastern & Coastal Kent PCT		
John Roach	Supporting People Team		
Margaret Turner	Supporting People Team		
Apologies:			
Tracey Kerly	Ashford Borough Council		
John Littlemore	Maidstone Borough Council		
Pat Smith	Sevenoaks District Council		
Kevin Hetherington	Tunbridge Wells Borough Council		

Next Meeting:	Monday 23 May 2011, Pendragon room, Invicta House, Maidstone at 10am.
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Item No	Details of the Item/decisions taken	CSG Member responsible for action
1.	<p>Welcome & Apologies</p> <p>Apologies were received from Tracey Kerly, John Littlemore, Pat Smith and Kevin Hetherington.</p> <p>Angela Slaven opened by apologising for the lateness in issuing the papers and bringing other papers for information to the meeting.</p>	
3.	<p>Minutes of meeting – 16 December 2010</p> <p>The minutes were agreed as accurate.</p> <p>Matters arising:</p> <p>5) Information was requested about the review of Home Improvement Agency Services, and whether anyone from Kent Adult Social Services (KASS) had been consulted with. The group were advised that key stakeholders had been consulted with including representatives from KASS. The representatives were subsequently identified by email to Margaret Howard the representative for KASS.</p>	
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4a.	<p>Delivering the savings Proposal</p> <ul style="list-style-type: none"> • AS set out Options 1 and 2 for services and Districts and Boroughs. CM provided further detail pointing out the 3 Districts that will be impacted on the most by Option 2. • There was a query over the figures provided against Community Alarms. The Supporting People team and HM agreed to review the figures set out for alarms in relation to Option 2 and to submit these to the C Commissioning Body. • Concerns were raised over the impact on Extra Care Sheltered accommodation and whether or not funding would be available from health and/or KASS? There was a request made for a paragraph to be inserted in the report that is submitted to the Commissioning Body which outlines the process for consulting with key 	

	stakeholders, providers, relatives, carers and service users in relation to the reduction in funding. The paragraph would also be required to outline the process that would take place in order to evaluate the impact and to identify any mitigation in order to reduce the impact.	
Item No	Details of the Item/decisions taken	CSG Member responsible for action
4a. cont.	<ul style="list-style-type: none"> The reduction in floating support was commented on and a question asked about which services would be affected. The reduction has partly been achieved by not renewing District and Borough based floating support contracts. Further reductions are to be made and a commissioning framework is being prepared. A short briefing on the current investment in floating support, the investment in 2011/12 and the projected investment in 2012/13 would be distributed to the Core Strategy Group following the meeting. There was a desire expressed to ensure that service users are going to be consulted on the process in relation to the proposals for floating support. The Supporting People team will be adopting a process similar to the one utilised for the strategy in order to inform and discuss proposals with service users. The Strategy already identified the non renewal of District and Borough based floating support contracts. The remaining discussion relates to delivering the savings by 2012/13 and the consequent reduction in floating support to approximately £4m and approximately 1600 service users. The Supporting People contracts all come to an end in March 2011 but the majority will be extended by a year to March 2012. Providers whose contracts are not being extended are aware of the situation. The group's members were asked to keep the details confidential although it was accepted that they would need to discuss this with their Elected Members on the Commissioning Body ahead of the meeting in March. <p>Actions:</p> <ul style="list-style-type: none"> HM will look at the figure identified for Community Alarms in 2012/13 under Option 2 and ensure that it is the right figure. The Supporting People team will draft a paragraph for the Commissioning Body report which outlines the process for implementing savings relating to Extra Care Sheltered and long term supported housing including any mitigation that can be delivered in order to reduce the impact of the savings on individual service users. The team will also meet with key stakeholders and providers in order to have initial discussions in relation to this. The Equality Impact Assessment will be adjusted in order to more accurately reflect the impact to service users in Extra Care sheltered and long term supported housing. There will also be reflection of the reduction in funding/numbers in floating support. 	<p>CM</p> <p>HM, JR</p> <p>CM</p> <p>CM</p> <p>CM</p>
4b.	<p>Delivering the savings Proposal – Administration of the Programme</p> <p>Restricted Item By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A of the Local Government Act 1972.</p>	

	The Supporting People team was thanked for bringing this paper to the meeting. The Core Strategy Group welcomed the revised proposals and the proactive attitude of the team in dealing with the delivering of savings in relation to administration.	
5.	<p>Memorandum of Understanding</p> <p>The Core Strategy Group had asked for a paper to go to the Commissioning Body requesting that the County Council agree to the delegation of authority for the programme to the Commissioning Body and that the Districts and Boroughs were able to have a greater role in setting the budget for the programme. The SP team has consulted with Legal & Democratic Services and it has been confirmed that the County Council is not prepared to delegate authority for the budget for the programme to the Commissioning Body but would agree to the Commissioning Body being advised in as timely a manner as possible the budget that was propose for the programme so that they would be able to comment on it prior to budgets being finally set by the County Council.</p>	
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6.	<p>A.O.B.</p> <p>There was no other business.</p>	